

Re-registration for January 2023 Session

Last Date : 31st January, 2023

Welcome to the Re-registration Portal for January 2023 Session. You can now submit your re-registration form for the next year/semester and the portal is open for both Indian and International students of the college.

Before you proceed, please read the following instructions carefully.

1. You will need to register on the Portal. Please click “New Register” and proceed. Please provide your correct mobile number and e-mail ID to send you confirmation and other important update only if you have a new number and e-mail ID.

If you have already registered on the portal, you may use your existing account to log in.

In case you face difficulty in registering on the portal (not getting Username/Password or any other difficulty), please approach the IT staff for setting of your account/updating email ID or mobile number.

2. Choose your courses (wherever option is given) carefully. Refer the Programme Guide for details of the courses on offer. Change of course can be made only once.

loss of time available to you for your studies.

3. Please exercise due caution in making online transaction. Do not share your card details or OTP with anyone. As far as possible, please use your own card for payment. You can also make payment through UPI, including BHIM. **Division may use online payment options available to them.**

4. Please do not wait for the last date for submission of your re-registration form.

5. In case online payment made by you does not get updated, **please make payment immediately.** Please wait for a day, check the payment status.

6. In case you make payment two times for the same application, the fee will be refunded to your account.

7. In case you are using third-party services (cybercafé or some other person) to fill the re-registration form, please ensure that the **courses have been correctly selected** and the programme fee has been made successfully. **Please obtain a printout of the payment confirmation.**

☐ I have read and understood the instructions given above.

Proceed for re-registration